

MINUTES OF THE ARKANSAS MOTOR VEHICLE COMMISSION

**Business Meeting
101 East Capitol Avenue, Suite 204
Little Rock, Arkansas**

August 17, 2016

The regularly scheduled meeting of the Arkansas Motor Vehicle Commission was called to order at 9:30 a.m. by Chairman Sandy Stroope. Staff present included Greg Kirkpatrick, Vicki Wright, Gordon McCoy, Crystal Campbell, Kristi Byers, and Tanelle Hymes. All Commissioners were present during the meeting. Also in attendance were Arlene Dahl with the Better Business Bureau, Dennis Jungmeyer with the Arkansas Auto Dealers Association, and Julie Chavis with the Attorney General's Office.

The minutes from the April 20, 2016, and June 1, 2016, meeting were unanimously approved following a proper motion and second.

The Commission unanimously approved the meeting expenditures specifically for the August 17, 2016, meeting following a proper motion and second.

The Commission unanimously approved the fiscal reports for April 2016, May 2016, and June 2016, following a proper motion and second.

The Executive Director's Report was presented by Greg Kirkpatrick.

Greg Kirkpatrick updated the Commission on the September Ad Hoc actions.

The Commission then reviewed and approved the consent agreement between AMVC vs. Derek Libby, H#16-004. Mr. Libby agreed to pay a five hundred dollar (\$500.00) fine.

Vicki Wright, Kristy Byers, and Greg Kirkpatrick provided the Commission with an update on licensing and licensure process as well as end of the fiscal year report and summary.

Kristi Byers and Greg Kirkpatrick provided the Commission with an update on the FY 2015 Legislative Audit and announced there were no findings.

Crystal Campbell and Greg Kirkpatrick provided the Commission with a review and plan for the Education and Training Grant. The following changes and recommendations were made for the upcoming grant process:

1) Add a requirement for an itemization of the grant fund expenditures as a part of the application; 2) Remove several training items from consideration for grant eligibility; 3) Require a follow-up report explaining how the funds were actually utilized; and, 4) Establish a three (3) member subcommittee to review the grant applications and make recommendations to the full Commission.

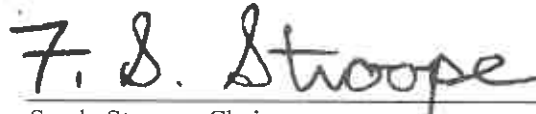
Greg Kirkpatrick presented the Commission with the option of hosting a training retreat, and will make recommendations on a date and location at a future meeting.

Dennis Jungmeyer discussed the Cadillac Pinnacle Program. The Commission requested Greg Kirkpatrick review this program, and make a report during the September 21, 2016, meeting.

Following a proper motion and a second, the Commission suggested to have a committee for review of the selected recipients for this award:

Chairman Stroope accepted a proper motion and a second to adjourn the meeting.

These minutes are subject to approval by
The Arkansas Motor Vehicle Commission


Sandy Stroope, Chairman